



Woodburn Fire District

1776 Newberg Hwy

Woodburn, OR 97071

503-982-2360

NOTE: For this application to be accepted, it must be filled out in its entirety and submitted with all necessary documents attached, including a copy of your current driving record. Double-check your application for completeness before signing. If any part of the application does not apply to you, use the symbol N/A. This is your application and therefore, your responsibility. Please PRINT clearly, then read and sign on the last page.

Applying for the following position (Check One)

Career

Paid-on-Call Volunteer

Resident Volunteer

Last Name _____ First Name _____ Middle Initial _____
Address _____ City _____ State _____ Zip Code _____
Driver's License Number _____ Driver's License State _____
Day/Message Phone _____ E-mail Address _____

Date you will be available for Work? _____

Are you currently laid-off and subject to recall? _____

Do you smoke or use tobacco products? _____

Have you ever been convicted of a crime which might have a relationship to the job qualifications, such as burglary, arson, felonies involving motor vehicles, driving while under the influence, ect? Conviction does not necessarily disqualify you from acceptance.

| | | | |
|------------|-------------|--------------|-------------------|
| Date _____ | Place _____ | Charge _____ | Disposition _____ |
| Date _____ | Place _____ | Charge _____ | Disposition _____ |
| Date _____ | Place _____ | Charge _____ | Disposition _____ |

For Paid-on-Call Volunteer Applicants: Will your employer allow you to respond during working hours? _____

This section must be completed in its entirety. A résumé is not a substitute. List all work experience, paid or unpaid, beginning with your current or most recent employment. Include military experience as well as volunteer jobs that you wish to have considered as part of your qualifications for the position you are seeking with Woodburn Fire District. Describe each job separately, emphasizing your specific tasks and any supervisory, technical or other responsibilities. Explain all breaks in continuous employment. If more space is needed, additional pages may be added.

| | |
|---|--------------------------------|
| Employer _____ | From: Month/Year _____ |
| Address _____ | To: Month/Year _____ |
| City _____ State _____ Zip Code _____ | Full Time/Part Time _____ |
| Your Title _____ Supervisor _____ | Hours per week (Average) _____ |
| Supervisor Phone Number _____ | Paid or Unpaid _____ |
| Your Duties/Responsibilities (Be Specific) _____ | Pay per Hour _____ |
| Reason for leaving or considering a change? _____ | Pay per Week _____ |
| May we contact this Employer? _____ | Pay per Year _____ |
| | Last Year Salary _____ |

| | |
|---|--------------------------------|
| Employer _____ | From: Month/Year _____ |
| Address _____ | To: Month/Year _____ |
| City _____ State _____ Zip Code _____ | Full Time/Part Time _____ |
| Your Title _____ Supervisor _____ | Hours per week (Average) _____ |
| Supervisor Phone Number _____ | Paid or Unpaid _____ |
| Your Duties/Responsibilities (Be Specific) _____ | Pay per Hour _____ |
| Reason for leaving or considering a change? _____ | Pay per Week _____ |
| May we contact this Employer? _____ | Pay per Year _____ |
| | Last Year Salary _____ |

Continued Employment History

| | |
|--|--------------------------------|
| Employer _____ | From: Month/Year _____ |
| Address _____ | To: Month/Year _____ |
| City _____ State _____ Zip Code _____ | Full Time/Part Time _____ |
| Your Title _____ Supervisor _____ | Hours per week (Average) _____ |
| Supervisor Phone Number _____ | Paid or Unpaid _____ |
| Your Duties/Responsibilities (Be Specific) _____ | Pay per Hour _____ |
| Reason for leaving or considering a change? _____ | Pay per Week _____ |
| May we contact this Employer? _____ | Pay per Year _____ |
| | Last Year Salary _____ |

References

List four (4) non-relative references (such as: former employers, fellow employees, school teachers, etc.), giving name, address, phone number, employment and years known.

Name _____ Years Known _____ Employment _____

Address _____ Phone Number _____

Name _____ Years Known _____ Employment _____

Address _____ Phone Number _____

Name _____ Years Known _____ Employment _____

Address _____ Phone Number _____

Name _____ Years Known _____ Employment _____

Address _____ Phone Number _____

Education

List the level of your completed education and any special training, license, certifications or other skills you may have that are pertinent to the position for which you are applying, including any non-paid or volunteer work. All verifying documents must be filed with this application.

| | | | |
|--|----------------|----------------------|-------------|
| High School _____ | Location _____ | Diploma _____ | |
| Vocational/Training _____ | Location _____ | Diploma/Degree _____ | Major _____ |
| College/University _____ | Location _____ | Diploma/Degree _____ | Major _____ |
| Graduate School _____ | Location _____ | Diploma/Degree _____ | Major _____ |
| Special training, license, certificates or professional memberships and affiliations | | | |
| | | | |
| EMT Level and Certification Number _____ | | | |

PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING THIS APPLICATION:

The Woodburn Fire District is an equal opportunity employer and does not discriminate on the basis of sex, race or color, religion, marital status, national origin, handicap or veteran status.

I certify that I have answered truthfully and have not knowingly withheld any information relative to my application. I understand that any misrepresentation or material omission of this application will result in my being eliminated from further consideration. I further understand that if accepted for employment, any misrepresentation or material omission which becomes known to Woodburn Fire District will result in immediate termination of my employment or volunteer status.

I authorize all previous employers and supervisors, including all persons with whom I have worked, to give Woodburn Fire District representatives any and all information regarding me and my previous employment. I release Woodburn Fire District and all previous employers and supervisors from liability for any damages that may result from furnishing information to the Woodburn Fire District.

I understand that if selected, I will be required to provide proof of my identity and my legal right to work in the United States prior to actual employment with the Woodburn Fire District.

Signature _____

Date _____